

This policy statement addresses emergency medical services (EMS) educational reimbursement for course sponsors and EMS agencies. This policy replaces policies 95-02, 95-05, 98-07, 99-05, 00-05 and 02-10.

STUDENT ELIGIBILITY

1. Basic Life Support (BLS) Course reimbursement may only be requested and received for the tuition costs of eligible students. Course sponsors may receive reimbursement for those students that are members or employees of a volunteer agency, employees of a municipal emergency medical service, commercial service, hospital-based service or a Basic Life Support (BLS) First Response Service, which is recognized by DOH as providing EMS on a routine and on going basis and have an assigned EMS agency code. Employees of Fire Department of New York (FDNY) who obtain their education through the FDNY course sponsorship are eligible for course reimbursement at a reduced rate.
2. Any student who is eligible for reimbursement from DOH BEMS and is enrolled in a course through a DOH approved course sponsor, must complete form DOH - 3312, Verification of Membership in an EMS Agency. It is the responsibility of the course sponsor to assure students return this completed document and it is placed within the student's file. The definition of a "member" of an agency may be different at each agency. **However, BEMS requires that the student be on the agencies member list supplied to BEMS, be actively participating in EMS for the agency, have a complete personnel file at the agency, and documented on a Prehospital Care Report as being apart of a responding EMS crew.**
3. Advanced Life Support (ALS) course reimbursement may be available for eligible students who are members or employees of ALS volunteer ambulances or ALS First Response Services, municipal services, or commercial and hospital-based services. Employees of FDNY who obtain their education through the FDNY course sponsorship are eligible for course reimbursement at a reduced rate.
4. Students who are members of a private/corporate/industrial EMS service that does not routinely provide EMS in the public sector as a primary response (i.e., corporate property response teams and specialty teams and brigades that do not have municipal recognition and a primary EMS role) are ineligible for state tuition reimbursement.
5. Students who are members of a state or federal agency EMS system are ineligible for state tuition reimbursement.
6. Reimbursement will be provided for candidates who achieve certification from a DOH approved course sponsor through an approved course or approved Continuing Medical Education (CME) refresher program.
7. Faculty teaching in an EMS course in which they are enrolled, and are being paid to teach in the course they are enrolled, are ineligible for reimbursement. These instructors must check the box "On Faculty" on the student application, DOH-65 form.